

<p align="center"><b>APPLICATION FOR SITE ADDRESS</b> In unincorporated areas of Grant County, WA</p> <ul style="list-style-type: none"> <li>• \$15 Application Fee</li> <li>• For addresses on State Highways or County Roads, additional documentation is required</li> <li>• Includes one metal 5" x 12" reflective blue sign with 4" reflective white numbers (Uniform Address Marker).</li> </ul>		<p>Instructions:</p> <ol style="list-style-type: none"> <li>1. Complete this form</li> <li>2. Include a map showing your parcel marked with the driveway location and structure (if applicable) to be addressed</li> <li>3. Include documentation of your State or County road approach permit (if applicable)</li> <li>4. Submit form, map and fee (\$15) to the Grant County Planning Department. Mail: PO Box 37 Ephrata, WA 98823 In Person: 457 1<sup>st</sup> Ave NW Ephrata, WA</li> </ol>	
<p align="center">Questions? <a href="mailto:GCGIS@co.grant.wa.us">GCGIS@co.grant.wa.us</a> or (509) 754-2011 ext 620</p>			
<p><b>Request Type</b> <input type="checkbox"/> new site address <input type="checkbox"/> change of existing site address <input type="checkbox"/> address marker only  <b>Requested for</b> <input type="checkbox"/> building (type): _____ <input type="checkbox"/> undeveloped land <input type="checkbox"/> other: _____</p>			
Applicant Name		Property Owner Name	
Applicant's Mailing Address		Property Owner's Mailing Address	
<p>Applicant may also be contacted by (optional)  <input type="checkbox"/> E-mail <input type="checkbox"/> Telephone</p>			
Assessor's Parcel Number		Don't know the parcel number? Check your tax statement or go to <a href="http://grantwa.taxesifter.com">grantwa.taxesifter.com</a> and search by owner name	
Site Address (For change of existing site address or address marker request)			
<p><b>Driveway Will Exit Directly Onto</b> _____</p>			
The road named above is a		<input type="checkbox"/> Private Road <input type="checkbox"/> County Road (requires proof of Public Works approach permit) <input type="checkbox"/> State Highway (requires proof of WSDOT access connection permit)	
<b>Map</b>		A map of the entire parcel, marked with the driveway location and structure (if applicable) <b>must</b> be submitted with a request for a new or changed site address. Maps are available from <a href="http://grantcountywa.maps.arcgis.com">grantcountywa.maps.arcgis.com</a> or can be sent to you.	
<b>Address Marker</b>		Delivery: <input type="checkbox"/> I will pick up <input type="checkbox"/> Mail to me	
<b>Posting Your Address</b>		I have read "Posting Addresses" on page 2 of this form and I understand the importance of proper address posting. I/We hereby declare that the number(s) will be posted in accordance with the Grant County code within 15 days of notification or before occupancy of a new residence or building.	
<b>Signature</b>		<b>Date</b>	

-----COUNTY USE ONLY – DO NOT WRITE BELOW THIS LINE-----

Address Number	Road Name	City & Zip Code	T R S
Assigned by: _____ Date: _____		Receipt Number: _____ By: _____	
Applicant notified of address via : <input type="checkbox"/> E-mail <input type="checkbox"/> phone <input type="checkbox"/> US mail		Sign delivered via: <input type="checkbox"/> US mail <input type="checkbox"/> pick up	
Date: _____ By: _____	Date: _____ By: _____		

## Posting Addresses

Posting of addresses is required by Grant County code in order for fire, law enforcement and medical personnel to find you quickly during an emergency.

Grant County, Washington, Code of Ordinances  
Title 10 - ROADS, HIGHWAYS AND BRIDGES  
Chapter 10.36 ADDRESSING AND GRID SYSTEM

### **10.36.070 Display of designations.**

(a) The owner, occupant, tenant, lessee or any other person or entity having an interest in any building or structure which is habitable or tenant able for residential, commercial, business, storage, or other purpose shall distinctly display the numerical designation assigned to each building by the department.

(b) Within rural areas of Grant County a uniform county address marker shall be used to mark the access way from a county road to the building or structure being served by the address. This marker shall be a [five-inch by twelve-inch] sign with a reflective blue background and reflective white numbers. The placement shall be on the property, not the road right-of-way. The height of the marker shall be not less than feet and not greater than five feet from the grade of the access road. Placement on property shall be not more than three feet off the access road, and sign is parallel to the road accessed, with the numbers facing the road.

(c) Rural residents and business are required to use the uniform marker where the building is more than one hundred feet from the county road, and/or when the visibility of the four-inch high with a minimum stroke width of one-half-inch numbers on the building is blocked or obscured by any obstruction. Long access or driveways, where a turn in the road direction occurs shall be marked at each turn in the road direction. Access or driveways are allowed to be marked as well as the buildings at any time. Therefore assuring the law enforcement, fire and emergency medical services will be able to locate the building in the time of emergency.

(d) Areas within the county which are developed in an urban style with close proximity of the roads or streets to the building shall be marked as follows: Addresses marked on the buildings shall be marked with numbers not less than four inches in height with a minimum stroke width of one-half-inch and shall have a contrasting color to the background they are placed on. Example: white on dark colors, dark on light colors.

Addresses on buildings shall not be the primary address marker when the building is more than one hundred feet from the county road or when visibility is block or obstructed from the county road. In these cases the road access onto the property will be marked with a uniform address marker described above (subsection (c)) as the property's owners primary address marker.

Display of numerical designations shall be required within 15 days of notification or before occupancy of a new residence or building.

(Res. and Ord. 85-143-CC § 7, 1985).  
(Ord. No. 10-056-CC, § 1, 7-26-2010)