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## VIOLATION REPORT

Property Address: \_\_\_\_\_ Lot/Division: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Owner Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Concern/Complaint: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Architectural Regulation Number: \_\_\_\_\_ or Declaration Number: \_\_\_\_\_

Date reported: \_\_\_\_\_ Member #: \_\_\_\_\_

*The following to be completed by the Architectural Committee and/or Board of Directors of Desert Aire as appropriate*

Inspection revealed that the foregoing **is/is not** (circle one) in accordance with the Covenants, Conditions, and Restrictions and/or the Architectural Regulations as restated June 2018.

Inspection by: \_\_\_\_\_ Date of Initial Inspection: \_\_\_\_\_

Picture taken: Yes \_\_\_ No \_\_\_

Communication with Property Owner (if phone call or email by whom)

Phone call: \_\_\_\_\_ Email: \_\_\_\_\_

Date Warning Letter: \_\_\_\_\_ Date warning letter response: \_\_\_\_\_

Date First Violation Letter: \_\_\_\_\_ Date of VL response: \_\_\_\_\_

Date Board notified/approves fine: \_\_\_\_\_ Date Board VL sent to owner: \_\_\_\_\_

Date fine/penalty begins: \_\_\_\_\_ Date Owner contacts the office and/or

Date Stopped: \_\_\_\_\_ contacts the Board by letter *or* appearing in person at regularly scheduled or special meeting: \_\_\_\_\_

Final Resolution of Issue (author please initial):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_